

PROJECT DESCRIPTION

Pindi Pinal Capacity Building

Mauritania

I. Introduction

This appendix describes the activities to be undertaken and the results to be achieved with the funds obligated under this Agreement. Nothing in this Appendix A shall be construed as amending any of the definitions, conditions, or terms of the Agreement.

II. Background

The Pindi Pinal Cooperative promotes organic vegetable production by its members to contribute to income sources and to create nutritional resources to improve the health of local populations. An opportunity exists to increase vegetable production in the region, but Pindi Pinal lacks the accounting skills, managerial capacity, technical knowledge, and resources to take advantage of the opportunity.

III. Funding

A. ADF Contribution

The financial plan for ADF's contribution is set forth in Appendix A-1 of this Agreement. The Parties may make changes to the financial plan without formal amendment, if such changes are made in accordance with Article 8 of the Agreement and do not cause ADF's contribution to exceed the obligated amount specified in Article 4, section 4.1 of the Agreement.

B. Pindi Pinal Contribution

The Cooperative members will contribute their time, skills, labor, and knowledge to the implementation of the Project.

IV. Project Goal

The goal of this Project is to improve the standard of living of women in the Gorgol region.

V. Project Purpose

The purpose of the Project is to improve Pindi Pinal's prospects for sustained expansion as indicated by the development of a five-year business plan that ADF deems suitable for funding by a donor or other financial institution.

VI. Project Outputs

By the end of this Project, it is expected that Pindi Pinal will achieve the following results.

- A. Improved financial and administrative management capacity as evidenced by the following.
 1. Pindi Pinal produces financial statements and reports that include monthly income, balance sheet and cash flow statements, consolidated quarterly and annual statements, and it establishes adequate financial controls, accounting procedures, policies, and systems that meet international audit standards;
 2. the management team routinely utilizes the management and financial reports produced such as performance reports, budget expenditures, profit and loss statements, cash flow statements, and balance sheets in tracing financial transactions and making financial and management decisions for the Cooperative;
 3. an accounting and financial management system that fulfills ADF requirements is established; and
 4. the organization's management bodies meet on a regular basis and report on their meetings to the members.

- B. Pindi Pinal's vegetable production will increase from a baseline of 1.5 tons to 26 tons by the end of the Project.

VII. Project Activities

- A. Management Improvement Activities
 1. Pindi Pinal will hire a project manager responsible for coordinating Project activities. The project manager's responsibilities will include preparing work plans, monitoring activities, assessing and analyzing implementation problems, investigating and applying corrective measures, and helping to organize the training sessions and technical assistance services.
 2. Pindi Pinal will hire an accountant to operate the Cooperative's financial management system. The accountant will be trained in ADF reporting requirements and prepare quarterly financial reports.
 3. The management team and selected members will receive training in administrative and financial management. The training will focus on simplified accounting methods, cooperative management, monitoring success and mitigating risks, and preparing financial, performance, and activity reports.
 3. Pindi Pinal will set up an office for its management team. The office will be equipped with equipment and supplies to conduct Cooperative business.
 4. Pindi Pinal will develop a manual of procedures. The manual will document administrative, governance, and accounting policies.

B. Production Improvement Activities

1. Pindi Pinal will improve the existing garden area with procurement of fencing, a solar pump, an irrigation system, and a mill. The Cooperative will be provided with a trained technician in equipment maintenance.
2. Pindi Pinal will procure seeds, fertilizer and gas for two seasons of production.
3. A consultant specializing in vegetable and fruit tree production will conduct a series of training sessions on cultivation techniques (gardening, nurseries, conservation methods) for all members of the Cooperative. The training will be followed up with ten months of technical assistance.
4. Pindi Pinal will hold workshops for two months at the Kaédi regional hospital to train two midwives in the Oudeycharack area to promote maternal health for women in the Cooperative. The training will be strengthened by the procurement of small birthing instruments.

VIII. Roles and Responsibilities

The ADF Partner, OKT-Consult, in Mauritania will provide the standard ADF training in bookkeeping, monitoring, and remediation assistance to Pindi Pinal. Group members are responsible for ensuring the proper management and implementation of the Grant.

IX. Monitoring and Evaluation

The ADF Partner, OKT-Consult in Mauritania will closely monitor the activities of the Project to ensure proper reporting, adherence to the Project implementation plan by Pindi Pinal, and progress made toward the achievement of Project objectives. OKT-Consult will assess the Project risks and take remedial actions on an ongoing basis. Monitoring by OKT-Consult will be an important aspect of the on-going coaching and advisory service. The Partner will review Pindi Pinal's quarterly reports and will discuss its comments and observations with the Project management team. Such an interaction will be part of an on-going performance assessment.

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