PROJECT DESCRIPTION

Relvas Food Security Project

Cape Verde

I. Introduction

This appendix describes the activities to be undertaken and the results to be achieved with the funds obligated under this Agreement. Nothing in this Appendix A shall be construed as amending any of the definitions, conditions, or terms of the Agreement.

II. Background

Associacao Juvenil e Comunitaria Para Apoio à Agricultura Pecuária em Relvas Mosteiros ("ACD Relvas") is a non-profit community-based organization in Santa Catarina. About 1,150 people live in Relvas, but many young people are moving to urban areas. This trend has exacerbated poverty levels, and resulted in over 25 percent of households being headed by single women with an average of five children. The land near Relvas is conducive to animal husbandry, but community members lack the infrastructure, equipment, and veterinary support to raise animals on a viable scale. Further, ACD Relvas does not have the management skills to help community members earn sustainable incomes from animal husbandry activities.

III. Funding

A. ADF Contribution

The financial plan for ADF's contribution is set forth in Appendix A.-1 of this Agreement. The Parties may make changes to the financial plan without formal amendment, if such changes are made in accordance with Article 8 of the Agreement and do not cause ADF's contribution to exceed the obligated amount specified in Article 4, section 4.1 of the Agreement.

B. ACD Relvas

ACD Relvas will contribute all resources available to the success of the Project. Community members will contribute land on which to build the individual shelters for chickens and goats. They will also contribute labor for construction activities. Members will further provide animal care, vaccination and preparation of feed, and skills in producing items for sale. ACD Relvas will also contribute its know-how, experience, management capacity, and understanding of the local community to the success of the Project.

IV. Project Goal

The goal of the Project is to improve the standard of living in Relvas.

V. Project Purpose

The purposes of the Project are:

A. to increase household access to protein as demonstrated by:

1. the number of hens consumed per household will increase from a baseline of 0 hens to 10 hens per year by the end of the Project;

2. the number eggs consumed per household will increase from 0 eggs to 280 per year by the end of the Project; and

3. the amount of goat milk consumed per household will increase from 0 liters to 90 liters per year by the end of the Project; and

B. increase household income from $614 per year to $1,026 per year by the end of the Project.

VI. Project Outputs

A. ACD Relvas' members will have an increased capacity to produce and market small livestock as indicated by the following:

1. the number of hens sold per household will increase from 0 hens to 25 hens per year by the end of the Project;

2. the number of eggs sold per household will increase from 0 eggs to 1,050 eggs per year by the end of the Project; and

3. the number of goats sold for slaughter per household will increase from 0 goats to 4 goats per year by the end of the Project.

B. ACD Relvas' management capacities will be strengthened so that it meets accepted standards in financial and administrative management and accounting, as indicated by the following:

1. an accounting and financial management system that fulfills ADF requirements is established;

2. financial statements are routinely produced and used by management to trace financial transactions; and

3. the organization's management bodies meet on a regular basis and report on their meetings to the members.

VII. Project Activities

The General Assembly of ACD Relvas will appoint a project implementation committee, which will include important stakeholders such as the Ministry of the Environment, Rural Development and Marine Resources, ACD Relvas leadership, Estrategos and others. The committee will ensure transparency, efficiency, and impact on the most vulnerable members of the community. The project implementation committee will choose 100 of the poorest community members to receive chickens, goats, and bucks through the Project. These beneficiaries will be chosen through consideration of the following factors: 1) degree of vulnerability; 2) household income; 3) household members involved in income generation; and 4) ability to care for animals.

A. Infrastructure

On the property of each beneficiary, the project implementation committee will oversee the construction of a chicken coop and a goat pen. Each chicken coop and goat pen will be provisioned with water bottles and feed containers and troughs.

B. Beneficiaries' Capacity Improvement

1. A consultant with expertise in animal husbandry will conduct three training sessions to guide the beneficiaries on vaccinations, animal feed, and overall care for chickens, goats, and bucks. The training will be video-taped, and a television and VCR will be acquired so that the entire community can refer to the training session.

2. ACD Relvas will sign a contract with a licensed veterinarian to assist with the selection of superior animal breeds and the provision of medicine and animal feed. The veterinarian will conduct bi-monthly follow-up visits to the community to advise beneficiaries on animal care, breeding, and maintenance, and to check the health of the animals and provide treatment as warranted.

3. The project implementation committee will distribute vaccines, syringes, and veterinary medicines for all the beneficiaries. A stock of vaccines and medicines will be stored in a freezer procured with Project funds. A consultant will train ten women in vaccination and illness detection techniques. The women will provide day-to-day support to the beneficiaries, with assistance from the veterinarian. Animal feed will be

distributed to the beneficiaries using the nutrient combination prescribed in the technical study.

4. A consultant with experience with small income generating activities will conduct three training sessions on small business management. The training will focus on pricing inputs, planning activities, and how to maintain a sustainable animal husbandry operation at the household level.

C. Organizational Capacity Building

1. ACD Relvas will hire a project manager to oversee the implementation of the Project. The manager will be provided an office equipped with a computer, printer, and other necessary materials.

2. A consultant will train the management team on project planning, monitoring, and evaluation. The organization will create a project implementation committee to ensure participation of all stakeholders and create mechanisms for monitoring and evaluation. The project implementation committee will develop quarterly plans for procurement of goods and services, training activities, and technical assistance.

D. Improved Financial Management and Accounting Systems

1. ACD Relvas leaders are trained on ADF's accounting and reporting system.
2. The management team receives training in accounting and financial management.
3. With the help of a consultant, a manual of procedures is developed and adopted by the organization.

VIII. Roles and Responsibilities

ADF's Partner in Cape Verde will provide the standard ADF training in bookkeeping, monitoring, assessment and technical and management assistance during implementation. ACD Relvas is responsible for ensuring the proper management and implementation of the Project.

IX. Monitoring and Evaluation

ADF's Partner in Cape Verde will closely monitor the activities of ACD Relvas to ensure proper reporting, adherence to the project implementation plan by the Grantee and movement towards the achievement of Project objectives. The Partner will continuously assess the Project risks and take remedial actions as needed. Monitoring by the Partner will be an important aspect of the on-going coaching and advisory service. The Partner will review ADF's quarterly reports and

will submit comments and observations to the management of ACD Relvas as part of the on-going performance assessment.

X. Other Implementation Issues

For the project implementation, a steering committee will be established involving partner organizations such as Estrategos, the Municipal Authority, and the Ministry of Environment and Agriculture. The role of the project steering committee is to oversee project implementation and ensure that Project activities are implemented in an efficient and effective manner.